

# BoardPackager for Real Estate Brokers

Digital applications available to create, review, share, and vote in one place.



BoardPackager®

BoardPackager is pleased to partner with **Stribling** to bring innovative, intuitive technology to the application process.

Our mission is to break the cycle of miscommunication, delays and wasted resources. BoardPackager is a secure online tool for getting building information, completing, assembling, signing, submitting and paying fees for property purchases or rentals.

## KEY FEATURES:



### Online Applications

Create and review applications digitally. Applicants can fill out and sign within BoardPackager, as well as upload supporting documentation.



### Communication

BoardPackager facilitates fluid communication with agents, lawyers, boards, and applicants. Always have a record of correspondence.



### Decision

Send board packages to Board members digitally through the platform; the Board can vote in the system with the click of a button.



### Tracking

You'll have real-time tracking of applications throughout the process, from applicants' entries, to property manager review, to board vote.



### Share

Documents, applications, and information all facilitated within BoardPackager.



### Archive

You can archive and/or download completed packages and deal files. Use them for additional backup or offline review.



### E-store and E-payments

BoardPackager accepts digital payments for property financials, offering plans, and other documents.



### Paperless

Because all documents and applications are archived within BoardPackager, your office can go green.



### Teams

Work independently or create collaborative teams with other brokers.



### Security

BoardPackager uses a bank-protocol secure system for all documents and information with daily backups. Your clients are protected.

We will be conducting training sessions for this easy-to-use tool.

**Consult your office manager for details!**

To learn more about BoardPackager, contact us: 800-690-8299 or [info@boardpackager.com](mailto:info@boardpackager.com)

# We welcome Brokers to BoardPackager!



Below you will find some helpful information to get you started. Go ahead and take a look around.

To start your first board package, contact us to set up a one-on-one session anywhere you'd like and we'll help create it—for free! For an appointment, email [info@boardpackager.com](mailto:info@boardpackager.com)

## GETTING STARTED:

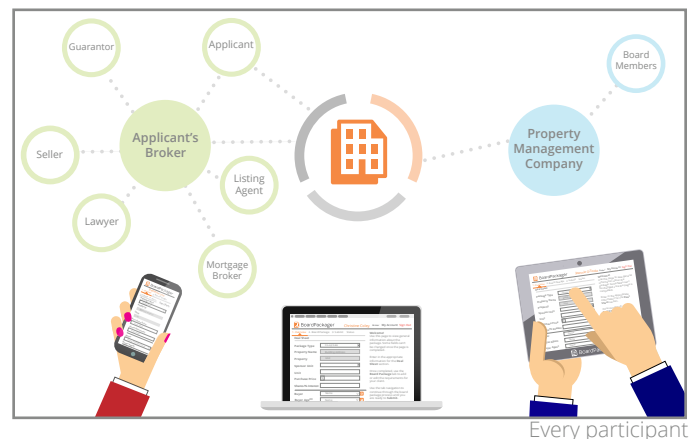
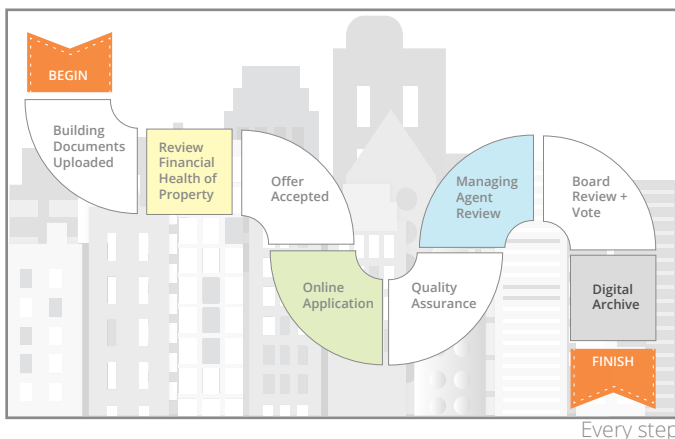
1. Open the email you received from BoardPackager, click on "Log In."
2. Set up your password
3. Click on "My Account" to fill in your personal details  
*For future log ins to BoardPackager: Bookmark [stribling.boardpackager.com](http://stribling.boardpackager.com) on your browser*

## HOW IT WORKS:

1. Purchase and/or download building due diligence documents.
2. Start a board package (resale, sublet, or lease).
3. Invite client(s)/applicant(s) into BoardPackager to complete the application and pay fees.
4. Review client(s)/applicant(s) submissions for accuracy.
5. Submit to the Property Management Company/Managing Agent electronically (can print if necessary).
6. Track the status of your deal via dashboard as it moves through the process—broker to managing agent, managing agent to board for review.
7. Communicate decision to your client(s)/applicant(s).

## BENEFITS TO ALL USERS:

- ✓ Hassle-free building information available at your fingers at any time
- ✓ No more picking up the phone trying to track down busy property managers
- ✓ Connects all stakeholders for every transaction type
- ✓ Get real-time alerts as deal is passed onto the next person—curtailing lag-time and worry
- ✓ Payments are made electronically so there's also no need to wait for paper checks to be received/cleared
- ✓ No more wasted reams of paper
- ✓ Expensive couriers are a thing of the past



We're here for you if you have any issues while using BoardPackager, simply email [help@boardpackager.com](mailto:help@boardpackager.com) or call 800-690-8299.

# BoardPackager for Applicants



BoardPackager®

BoardPackager is pleased to partner with **Stribling** to bring innovative, intuitive technology to the application process.

BoardPackager is a bank-protocol secure online tool for completing, assembling, signing, and submitting applications for property purchases or rentals.

## KEY FEATURES:



### Online Applications

Review, complete, and sign applications digitally within BoardPackager. You can even upload supporting documentation.



### Paperless

All documents and applications are digital and located within BoardPackager. You're helping the environment and ensuring your personal information is secure.



### Communication

BoardPackager facilitates fluid communication between your Broker and you. You'll have a record of correspondence any time you log in.



### Tracking

Your broker will have real-time tracking of your application as it moves through the channels of reviews and approvals.



### Security

The security of confidential personal information is our top priority at BoardPackager. We use bank-protocol security for all documentation.

- ✓ 2-step authentication to prevent hacking
- ✓ Automatic account locking after three consecutive failed log-in attempts
- ✓ All files are backed up daily and stored in two distinct locations

- ✓ Servers are protected by AWS firewall
- ✓ All packaged documents are stored in an encrypted AWS S3 bucket.
- ✓ Automated time-out after inactivity

If you have any inquiries with the platform while using BoardPackager, simply email [help@boardpackager.com](mailto:help@boardpackager.com) or call 800-690-8299.

We've made BoardPackager simple and easy to use, but if you have any additional questions about the software, consult your Broker for more details or instructions.

# Welcome to BoardPackager!

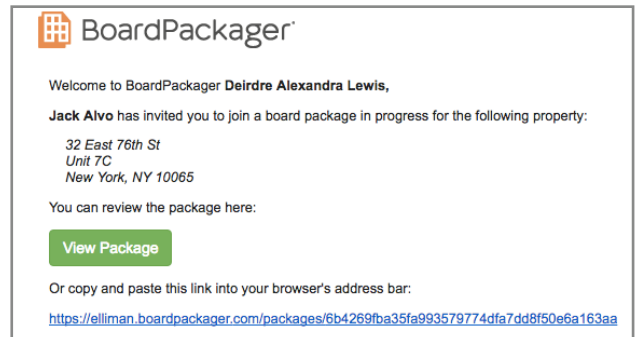


As an **applicant**, you've been invited into **BoardPackager** by your real estate agent to complete your application. We're confident you will find our system easy to use and secure.

If you have any questions or concerns regarding the system, please contact your broker or **BoardPackager**. Email us at [info@boardpackager.com](mailto:info@boardpackager.com) or call **800-690-8299**.

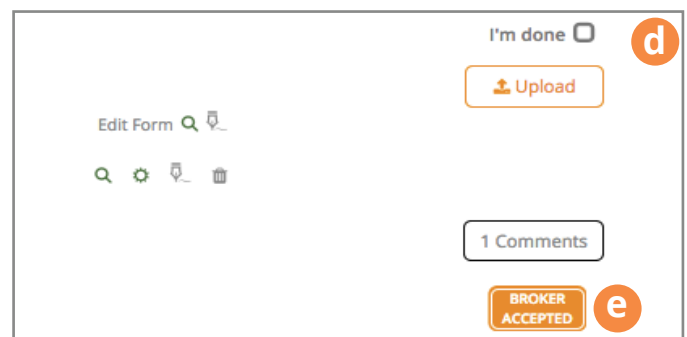
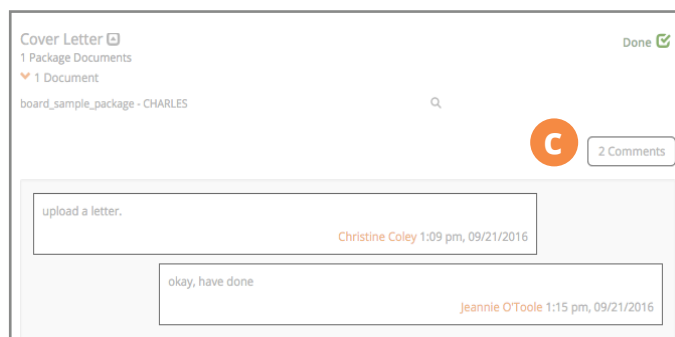
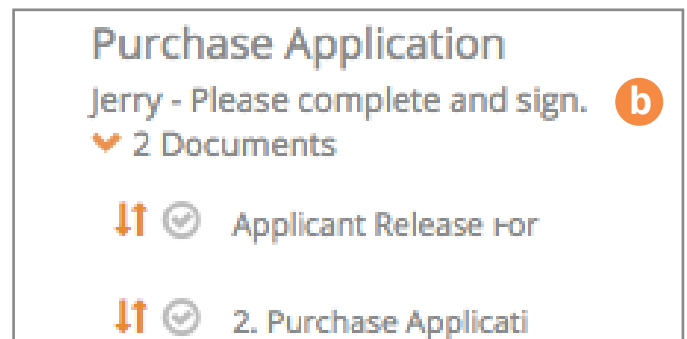
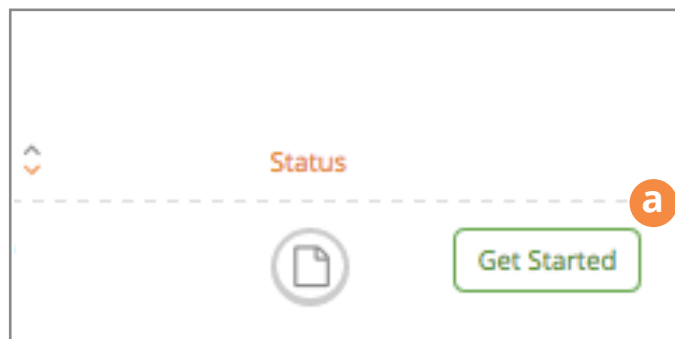
## GETTING STARTED:

1. Open the email you receive from **BoardPackager**, click "View Package."
2. Set up your password.
3. Click on "My Account" to fill in your personal details.  
*Tip: For easy future log ins, bookmark [boardpackager.com](http://boardpackager.com)*



## HOW IT WORKS:

- a. Open the Package from your dashboard by clicking **Get Started**
- b. Review each requirement placed there by your Broker. You will receive instructions for each one describing the action you need to take such as sign, complete, or upload supporting documents.  
*Tip: If you need to sign or fill out a form, you can use the in-platform pdf viewer to do so by clicking*
- c. Make any comments or notes within the Comments button for your Broker to see.
- d. As you finish each requirement, check "I'm done."
- e. Once your Broker has reviewed each requirement, you will see **BROKER ACCEPTED**





# BoardPackager for Property Managers & Managing Agents



**BoardPackager** is pleased to partner with **Stribling** to bring innovative, intuitive technology to the application process.

**BoardPackager** is a bank-protocol secure online tool used to submit applications for property purchases or rentals. Property managers are able to digitally review packages.

## KEY FEATURES:



### Online Applications

Digitally review and add credit checks to applications within **BoardPackager**; upload supporting documentation.



### Communication

**BoardPackager** facilitates fluid communication between the Applicant and/or Broker and you. You'll have a record of correspondence any time you log in.



### Paperless

All applications are digital and located within **BoardPackager**. You're helping the environment while ensuring Applicants' personal information is secure.



### Decision

Send board packages to Board members digitally through the platform; the Board can vote in the system with a click.



### Security

The security of confidential personal information is our top priority at **BoardPackager**. We use bank-protocol security for all documentation.

- ✓ 2-step authentication to prevent hacking
- ✓ Automatic account locking after three consecutive failed log-in attempts
- ✓ All files are backed up daily and stored in two distinct locations

- ✓ Servers are protected by AWS firewall
- ✓ All packaged documents are stored in an encrypted AWS S3 bucket.
- ✓ Automated time-out after inactivity

If you have any inquiries about the platform while using **BoardPackager**, contact us at **800-690-8299** or **info@boardpackager.com** and we'd be happy to help!

To learn more about **BoardPackager**, contact us at **info@boardpackager.com**

# Welcome to BoardPackager!

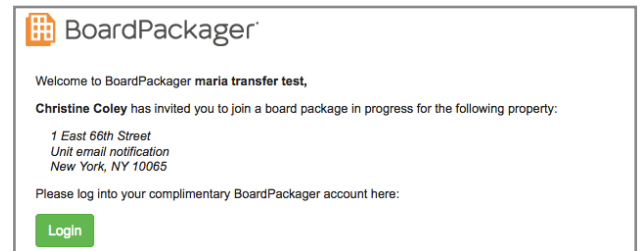


We're thrilled to power the application process for **property managers**. We're confident you will find our system easy to use and feel assured by the platform's preeminent security. If you have any questions or concerns, please contact **BoardPackager**.

To start your first board package, contact us to set up a one-on-one session anywhere you'd like and we'll help create it—for free! For an appointment, email **info@boardpackager.com** or call **800-690-8299**.

## GETTING STARTED:

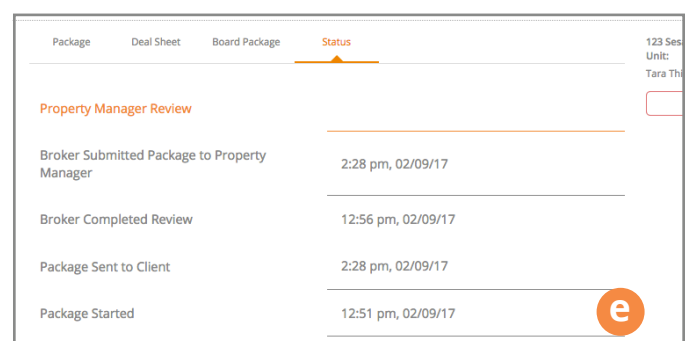
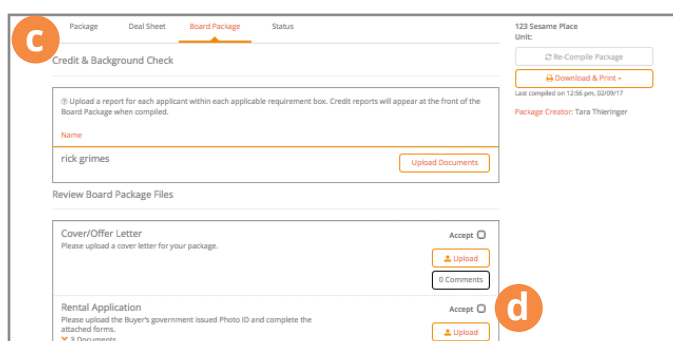
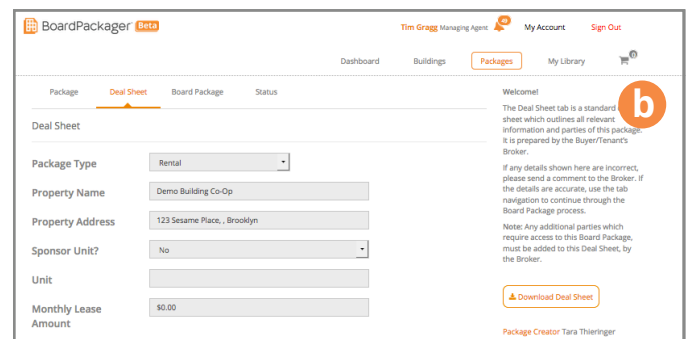
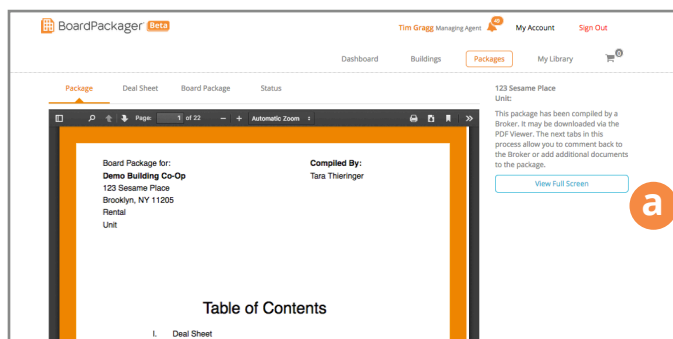
1. Click "Login" within the email from **BoardPackager**
2. Set up your password.
3. Click on "My Account" to fill in your personal details.  
*Tip: Bookmark **boardpackager.com** for future logins*



## HOW IT WORKS:

Open the Package from your dashboard by clicking [Get Started](#)

- a. Use the **BoardPackager** pdf viewer to review the application. If you find it too small, use the full screen version by clicking [View Full Screen](#)
- b. Review all the key parties in the Deal Sheet tab.
- c. Add supporting credit check details in the Board Package tab.
- d. Also on the Board Package tab, review, approve, or comment on each Requirement.
- e. Access a timeline of the package from the Status tab.



# BoardPackager for Brokers and Co-Brokers



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**BoardPackager** is a bank-protocol secure online tool for completing, assembling, signing, and submitting applications for property purchases or rentals.

## KEY FEATURES:



### Online Applications

Clients can review, complete, and sign applications as well as upload supporting documents within **BoardPackager**—all digitally.



### Paperless

All documents and applications are digital, located within **BoardPackager**. You're helping the environment and ensuring personal information is secure.



### Communication

**BoardPackager** facilitates fluid communication between Brokers and clients. There's a record of correspondence any time you log in.



### Tracking

Brokers will have real-time tracking of applications as they move through reviews and approvals.



### Security

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To learn how **BoardPackager** can help your business, email [info@boardpackager.com](mailto:info@boardpackager.com)

# Welcome to BoardPackager!



As a **co-broker**, you've been invited into **BoardPackager** by a **Stribling Broker** so that you can work together, gathering all the requirements for board packages and applications digitally. Any time. From any place there's web access.

**To start your first board package, contact us to set up a one-on-one session anywhere you'd like and we'll help create it—for free! For an appointment, email [info@boardpackager.com](mailto:info@boardpackager.com) or call 800-690-8299.**

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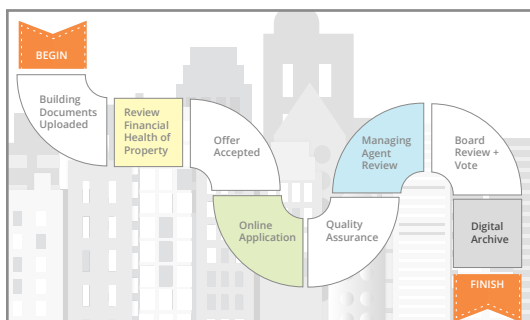
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4. Review client(s)/applicant(s) submissions for accuracy.
5. Submit to the Property Management Company/Managing Agent electronically (can print if necessary).
6. Track the status of your deal via dashboard as it moves through the process—broker to managing agent, managing agent to board for review.
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## BENEFITS TO ALL USERS:

- ✓ Hassle-free building information available at your fingers at any time
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- ✓ Connects all stakeholders for every transaction type
- ✓ Get real-time alerts as deal is passed onto the next person—curtailing lag-time and worry
- ✓ Payments are made electronically so there's also no need to wait for paper checks to be received/cleared
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- ✓ Expensive couriers are a thing of the past



Every step



Every participant

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